**Proposal Title**

**Principal Investigator**

INL PI Name

Position/Job Title

INL Department

INL Directorate

Idaho National Laboratory

Address

E-mail:

Phone Number:

**Co-Principal Investigator(s)**

**University PI Name**

Position/Job Title

University Department

University Name

Address

Email:

Phone Number:

**\*\*Limit Proposal to 500 Words or less (excluding Attachments)**

**Abstract**

Abstracts should be 2-3 sentences, provide a clear overview of the purpose, plan, and intended outcome of the proposed project. Abstracts should be non-technical and written for audiences outside of your research area/expertise.

**Novelty/IMPACT**

Provide an explanation of how your proposed work is original (or builds upon other work) and has a high potential for impact – impacts may be broader than specific focus area. Explain value and impacts to a non-technical audience unfamiliar with your discipline.

**work plan/MethoDs**

Provide the specific work plan for implementation of the proposal. Ensure the scope is reasonable and justified in the provided timeline. Consider outlining potential challenges/setbacks and provide alternate options (as needed).

**AttAchments:**

**Timeline**

Provide a timeline of your proposed process, highlighting your ability to complete your topic within an appropriate and reasonable time frame.

**Milestones/Deliverables**

Provide concrete deliverables tied to your proposal work that are commensurate of the funding requested. Examples of deliverables include: meeting notes, literature reviews, white papers, concept papers, workshop materials, etc.

**Budget Justification**

Provide rationale for your budget justification. The budget should be detailed and well-reasoned to show the reviewers why the provided funds are needed to support your proposal. Use calculations to explain budget requirements and estimations of cost (each cost should be broken out by line item.) Excel spreadsheet can also be provided as an attachment.

**Associate Lab Director/Associate Director/Manager Endorsement:**